

**SNOW CANYON HIGH SCHOOL**  
***New Student Registration Information***

Please contact SCHS after July 28<sup>th</sup> to set up an appointment to register your student. We ONLY take new enrollments by **appointment**. In the event you walk in, we will set you up an appointment at a later time, so it's beneficial to call first. SCHS Registrar's office phone number is (435) 634-1967 ext 4164 or ext 4168.

Please provide the school with the following information when you arrive at your appointment to enroll.

1. **STUDENT** who is enrolling must be present.
2. A **PARENT**/Legal Guardian with a valid photo ID must be present at the time of registration.
3. Copy of/ or the original **BIRTH CERTIFICATE**
4. Copy of/ or the original **COMPLETE IMMUNIZATIONS**
  - a. 5 doses of **DTap/DTP/DT/Tdap** – 4 doses are acceptable, if the 4<sup>th</sup> dose was given after the 4<sup>th</sup> birthday; 3 doses of TD are required, if started after age 7 years. One of the doses in the TD series should be Tdap.
  - b. 1 dose of **TDap**- a single dose of Tdap vaccine is required for students prior to 7<sup>th</sup> grade entry. The Tdap vaccine **MUST** be given after 7 years of age.
  - c. 4 doses of **Polio**- 3 doses are acceptable, if the 3<sup>rd</sup> dose was given after the 4<sup>th</sup> birthday.
  - d. 2 doses of **Measles, Mumps, and Rubella**- required for all students kindergarten through grade 12. The 1<sup>st</sup> dose of measles containing vaccine must be given on or after the 1<sup>st</sup> birthday.
  - e. 3 doses of **Hepatitis B** – required for students prior to entering kindergarten. Required for students prior to 7<sup>th</sup> grade entry.
  - f. 2 doses of **Varicella (chickenpox)** – required for students prior to entering kindergarten. Required for students prior to 7<sup>th</sup> grade entry. The 1<sup>st</sup> dose must be given on or after the 1<sup>st</sup> birthday. Parent/guardian must sign verifying history of chickenpox disease.
  - g. 1 dose of **Meningococcal** – required for students prior to 7<sup>th</sup> grade entry.
5. **Proof of Residence**
  - a. The parent/custodial parent or guardian with whom the student lives must provide proof of address when enrolling the student in school. Verifiable proof of address includes:
    - Utility Bill (water, gas, cable)
    - Deed of house/ Lease agreement
    - Medical Insurance Card or document from a government agency stating your current physical address. (DRIVERS LICENSE IS NOT ACCEPTABLE)
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6. **Special Education Papers**, such as 504 plan or IEP.
7. Recent unofficial **Transcript** (MUST if student is a Senior)
8. **Withdrawal grades / check out form** if enrolling during the current school year.
9. If there are any **custody** issues or changes in **guardianship**, please bring appropriate documentation.
  - a. If student is not living with a parent/legal guardian please contact the school for further instruction.
10. Completed New Student Registration Forms:

Please print, fill out and bring with you to your scheduled appointment along with the required documentation. If you do not have all the required documents at the time of enrollment, you will be asked to reschedule your appointment until you have this information in your possession.

## Washington County School District Student Registration Information

Last Name		First and Middle Names			
Legal Name <i>(if different from above)</i>					
Gender	Birth Date	Country of Birth		Grade	
Home Street Address		City		Zip Code	
Mailing Address <i>(if different)</i>					
<b>Secondary Schools Only: (all information will be sent electronically including report cards)</b> <input type="checkbox"/> I prefer to have information mailed to my home and understand that I will be charged a fee of \$5.00 per year for this service.					
Primary Contact 1		Place of Employment		Contact Phone	
Relationship to student				Type <i>(mobile, home, work)</i>	
<input type="checkbox"/> Custody of child <input type="checkbox"/> Child lives with <input type="checkbox"/> Can pickup child <input type="checkbox"/> Emergency Contact					
Email Address					
Primary Contact 2		Place of Employment		Contact Phone	
Relationship to student				Type <i>(mobile, home, work)</i>	
<input type="checkbox"/> Custody of child <input type="checkbox"/> Child lives with <input type="checkbox"/> Can pickup child <input type="checkbox"/> Emergency Contact					
Email Address					
Other Contact Name	Relationship to student	Contact Phone	Type <i>(mobile, home, work)</i>	<input type="checkbox"/> Can pickup child <input type="checkbox"/> Emergency Contact	
Other Contact Name	Relationship to student	Contact Phone	Type <i>(mobile, home, work)</i>	<input type="checkbox"/> Can pickup child <input type="checkbox"/> Emergency Contact	
Other Contact Name	Relationship to student	Contact Phone	Type <i>(mobile, home, work)</i>	<input type="checkbox"/> Can pickup child <input type="checkbox"/> Emergency Contact	
<b>My student has special needs:</b> <input type="checkbox"/> Special Education <input type="checkbox"/> IEP <input type="checkbox"/> Medical <input type="checkbox"/> 504 <input type="checkbox"/> Other: _____					
Is the student's current address a temporary living arrangement other than a rental? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Previous School Attended (Name, Address, City and Zip):					

**I acknowledge that I have reviewed and been given a copy of the Washington County School District Schools Policy and Grounds for Suspension and Expulsion as located in School Handbook. ( \_\_\_\_\_ Initial)**

**I certify that the above student is living with a natural parent or court-ordered guardian, and resides permanently in the attendance area of this school.**

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Relationship to Child

\_\_\_\_\_  
Date

*The Washington County School District does not discriminate on the basis of race, color, national origin, sex, disability, gender orientation, religious affiliation, age, pregnancy, or marital status in any of its educational programs.*

Information on this document is classified as private in accordance with Government Records Management Act (Utah Code 63-2-302).

Student's Name: \_\_\_\_\_

### Ethnicity

Are you of Hispanic/Latino/Spanish origin?

No, not of Hispanic/Latino/Spanish origin

Yes, of Hispanic/Latino/Spanish origin

Select your race: (You must select one, even if you answered "yes" on the above question. You may select more than one, if applicable.)

American Indian/Alaska Native (AI/AN) Tribal Affiliation: \_\_\_\_\_

• I have completed and submitted an AI/AN Form 506 for my student.

Yes

No

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

### Home Language Survey

*This information cannot be used for immigration matters or reported to immigration authorities.*

#### Home Language Survey Questions

1. What language do you prefer for school-to-home information?

• Which language does your child most frequently speak at home?

• Which language do adults in your home most frequently use when speaking with your child?

• Which language(s) does your child currently understand or speak? *Do not include language(s) learned in a foreign language program.*

• Does your family come from a refugee background?

Yes

No

• If the student was not born in the United States, what date was the student enrolled in a U.S. school: (DD/MM/YYYY). \_\_\_\_/\_\_\_\_/\_\_\_\_.

#### Purpose of the Home Language Survey:

- Identifies a student whose home language is not English; and,
- Identifies a student who may be tested on the skills of listening, speaking, reading, and writing in English because a language other than English is spoken at home.
- The English Proficiency Test determines if your student needs language support services along with the regular education program.
- Your child is entitled to these language support services as a civil right.

#### School Responsibilities:

- At registration, Utah uses a standard form of the Home Language Survey that identifies a student with a language other than English, or who comes from an environment where a non-English language is used.
- Students must be tested for these services within the first 30 days of school year or within two weeks of entry into school, if after the first 30 days.

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WCSD Form 901

Revised 06/2018

#### For School Use Only:

School \_\_\_\_\_ Entry Code \_\_\_\_\_ Entry Date \_\_\_\_\_

Birth Certificate

Immunization:  Valid Complete Immunization

Exempt Documentation

Conditional Enrollment – 21 days

Extended Conditional Enrollment

Student ID# from previous school \_\_\_\_\_ Other \_\_\_\_\_ Bus Number \_\_\_\_\_

**WASHINGTON COUNTY SCHOOL DISTRICT  
SAFE SCHOOLS CONDUCT STATEMENT**

**1. STUDENT AND PARENT/LEGAL GUARDIAN STATEMENT**

The Student Applicant \_\_\_\_\_

A. Has Has Not had criminal charges filed against him/her in the past two years from the date on this statement. If so, please note the charges and explain.

B. Is Is Not the subject of a current criminal investigation. If yes, please note the charges and status.

\_\_\_\_\_  
(Parent/Legal Guardian's Signature) (Date) (Student's Signature) (Date)

Any omission, falsification, or misstatement will be considered a violation of the School District Safe Schools Policy.

**2. PARENT/LEGAL GUARDIAN RELEASE FOR POLICE AUTHORITY STATEMENT**

*(Required for any student twelve (12) years of age or older if answer is yes in A or B of #1)*

As parent/legal guardian of \_\_\_\_\_  
(Student's name) (Student's date of birth)

\_\_\_\_\_ I authorize the POLICE AUTHORITY OF  
(Student legal address during the last two years)

\_\_\_\_\_ to release the information requested below to (school) \_\_\_\_\_. It is understood that this information will be evaluated by the Washington County School District professional staff as part of the residency application process and will not be transferred to any other person or jurisdiction without parental permission. UTAH CODE 75-5-206 (i) (ii) UTAH CODE 53A-2-208 (3).

\_\_\_\_\_  
(Parent/Legal Guardian Signature) (Date)

Regarding (Student) \_\_\_\_\_ please list any criminal charges filed against him/her during the last two years and whether or not the student is currently the subject of any criminal investigation with your agency.

\_\_\_\_\_  
(Officer and Badge Number) (Police Department) (Date)

# Washington County School District

## Student Information Questionnaire for McKinney-Vento Eligibility

This questionnaire is intended to address the McKinney-Vento Education Assistance Improvement Act 42 U.S.C. 11435. The answers to this questionnaire help determine the services the student is eligible to receive.

1. Is your current address a temporary living arrangement? \_\_\_\_\_ Yes      \_\_\_\_\_ No
2. Is this temporary arrangement due to loss of housing or economic hardship? \_\_\_\_\_ Yes      \_\_\_\_\_ No

If you answered YES to either of the above questions, please complete the remainder of this form.

**If you answered NO to both questions, you may stop here.**

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Which of the situations below apply to the student?

- H1 Student is sharing a residence with one or more families temporarily.
- H2 Student is living in a motel or hotel.
- H3 Student is living in a shelter (domestic violence, emergency, or transitional housing units).
- H4 Student is living in a car, park, campground, or public place.
- H5 Student is living in a place without adequate facilities (running water, heat, electricity).
- H6 Student is seeking enrollment without an accompanying parent (not in foster care).

**Student is “physically” living with a parent or guardian in the above situation? \_\_\_\_\_ Yes \_\_\_\_\_ No**

Yes = Accompanied      N = Unaccompanied

- IF a false claim is made about your living situation, enrollment may be affected.
  - \*Please notify the school if your living status changes.
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**Please list all your children that will be enrolling in the Washington County School District at this time:**

Student's Name	Student's School	Grade	Gender	Date of Birth

Parent signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_ Form updated 5/2/2016

**\*\* Office Staff \*\* Please make enough copies for the parent to take to the other schools within our district. Also, remember to enter this information into PowerSchool and then email me the student's name & any other important information. Thank you! Homeless Liaison**

Does your student qualify as a "Military Child"? Yes or No (circle one)

\* "Military child" means a child enrolled in K-12 who is legally residing in the household of an active duty service member or whose parent or legal guardian is an active duty service member.

\* "Active duty" means full-time duty status in the active uniformed Service of the United States, including members of the National guard & Reserve on active duty orders pursuant to 10 U.S.C Sections 1209 & 1211.

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Does your student participate or plan on participating in any of the following?

(please circle all that apply)

Football	Boys Basketball	Wrestling	Cross Country	Debate
Boys Soccer	Girls Basketball	Baseball	Track & Field	Cheer
Girls Soccer	Boys Golf	Softball	Boys Tennis	Drill
Volleyball	Girls Golf	Swim	Girls Tennis	

If you circled any of the above for athletics you need to visit this website and complete the requirements for eligibility: <http://uhsaa.org>  
click on Transfer Info

\* If you are an F-1 or J-1 foreign exchange student you will need to fill out additional info

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Student Name

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Parent Signature

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Date

(detach below for UHSAA website)

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<http://uhsaa.org>

click on Transfer Info

\* If you are an F-1 or J-1 foreign exchange student you will need to fill out additional info

# Washington County School District

## IMPORTANT STUDENT AND PARENT RIGHTS

### FERPA NOTIFICATION

The Family Educational Rights and Privacy Act (FERPA) and District Policy 3260 affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal or assistant principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. Such requests should be in writing and addressed to the school principal or assistant principal. It must clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. **The following information my be disclosed without consent:**

- a) **Directory Information:** The following information is designated as student Directory Information: Student's name, address (to include internet address), phone number, date of birth, grade level, extra-curricular participation, awards or honors, photograph, video or digital images, height and weight (if a member of an athletic team), previous school attended, dates of attendance, and parent's name. "Directory Information" may be disclosed without prior written consent. The District will also routinely disclose names, addresses, and telephone numbers to military recruiters.

Parents or eligible students will have **two weeks from the beginning of the school year or date a student enrolls** to advise the school district, in writing, of any and all items they refuse to permit the district to designate as directory information for the balance of the school year.

- b) **School Officials:** School officials with legitimate educational interests may also have access to records. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member such as a bus driver (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
  - c) **Other Schools:** The School may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.
- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605**